



# COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

## FORENSIC FIREARMS & TOOLMARK EXAMINER I

Job Number: 20000938

Job Code: 40560V000101

Job Group: 4000 - HEALTH SCIENCE AND LABORATORY

Job Established: 06/16/1982

Job Revised: 04/16/2007

Grade: 13 Salary (MIN - MID):

\$16,432-\$21,875 - Hourly

\$2,670.20-\$3,554.70 - 37.5 Hr. Monthly Salary

\$2,848.22-\$3,791.68 - 40 Hr. Monthly Salary

Special Entrance Rate:

NONE

NONE

NONE

### **PROBATIONARY PERIOD:**

This job has an initial and promotional probationary period of 12 months. For additional information refer to: <http://www.lrc.ky.gov/kar/101/001/325.htm>.

**CHARACTERISTICS OF THE JOB:** *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Participates in a supervised training program to acquire skills to perform professional work in firearms identification, toolmarks comparisons and other object identification submitted for examination pursuant to criminal investigations; and performs other duties as required.

### **MINIMUM REQUIREMENTS:**

#### **EDUCATION:**

Graduate of a college or university with a bachelor's degree in the physical, biological or forensic sciences, criminal justice, engineering or mathematics.

#### **EXPERIENCE:**

NONE

#### **Substitute EDUCATION for EXPERIENCE:**

NONE

#### **Substitute EXPERIENCE for EDUCATION:**

NONE

#### **SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):**

NONE

**EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION:** *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Receives training in firearms identification, toolmarks comparisons and other object identification in a forensic laboratory. Assists in examining evidence including bullets, cartridge casings, firearms, clothing, tools, toolmarks, plaster casts, shoes, tires, body tissue and other objects with obliterated serial numbers submitted by a law enforcement agency pursuant to a criminal investigation. Performs the various techniques in the collection, preservation, receipt and examination of physical evidence. Assists in the maintenance of quality control. Learns to operate the various types of equipment used, to include but is not limited to, microscopes, stereomicroscope, photographic equipment, chronograph, bullet recovery systems, various chemicals and other related laboratory equipment. Prepares written reports of examination results and experiments performed. Reviews books, journals, periodicals and notes relative to the duties of the position. Assists in the preparation of evidence for presentation in court proceedings and testifies in courts regarding examination results. Presence may be required at crime scenes to assist with evidence gathering and processing.

**UNIQUE PHYSICAL REQUIREMENTS:**

The work requires standing for long periods of time and possibly assisting in lifting dead bodies.

**TYPICAL WORKING CONDITIONS:** *Incumbents in the job will typically perform their job duties under these conditions.*

Incumbents in this classification will typically perform their job duties in a forensic laboratory setting. May have some contact with contagious diseases and/or body fluids. Regular handling of sharp surgical instruments. Regular exposure to noxious odors, chemicals substances and biohazardous compounds.

**ADDITIONAL REQUIREMENTS:**

Upon appointment, employees in this class may be required to maintain a valid driver's license and required to drive a licensed vehicle. This status may be necessary for the length of time in this class. If this is necessary it will be listed in the specific position description for that position. Applicants and employees in this job title may be required to submit to a drug screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

*THE COMMONWEALTH OF KENTUCKY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, SEXUAL ORIENTATION OR GENDER IDENTITY, ANCESTRY, AGE, DISABILITY, POLITICAL AFFILIATION, GENETIC INFORMATION OR VETERAN STATUS IN ACCORDANCE WITH STATE AND FEDERAL LAWS.*